



COVID-19 Update – July 29, 2020

In our goal of being transparent, and keeping everyone informed, here is an update from the SMI team about our operations:

1. We continue to work remotely and in the office on a rotating basis to limit the number of people in our workplace at any given time. Our office spaces are still closed to the public. We communicate with one another daily, and stay in touch with our board members and residents. We have telecommunication and video conferencing systems in place for managers and boards to use during this time.
2. We are actively working with our contractors to schedule work that is deemed safe to protect our residents, and contractors and in accordance with government allowances. Limited numbers of contractors and service providers may be on site at any given time, so your ongoing patience with the completion of work is essential.
3. We have new information from the Province of Ontario on required dates for holding AGM's. Bill 190 outlined provisions for holding virtual meetings, electronic voting, and/or postponing AGMs. As a reminder, the extensions for AGM operate as follows:
 - Where the deadline to hold an AGM falls within the period of the declared emergency, the time to hold the meeting is extended to 90 days after the emergency is terminated.
 - Where the deadline to hold an AGM falls within 30 days after the declared emergency is terminated, the time to hold the meeting is extended to 120 days after the emergency is terminated.

The end of the emergency period has been declared to be July 24, 2020. Therefore, here are the dates and timing:

- If the last date to hold your AGM is between March 17th and July 24th, 2020-you can hold your meeting up to and including October 22, 2020.
- If the last date to hold your AGM falls between July 25th and August 24th, 2020, you can hold your AGM up to and including November 21, 2020.



For those Corporations that happen to have a year end at the end of February – you unfortunately just missed being captured in the extension period, and you only have until August 31, 2020 to hold your AGM. Virtual meetings are booking up quickly so this is something that you should be looking at now.

**** It is important to note that although the Provincial Government is now allowing larger gatherings, we will not have members of our team attending meetings in person. We will continue to participate in all virtual meetings and teleconferences, but as a common vector at a number of different communities our physical presence presents too great an opportunity to potentially spread the virus to allow in-person meetings with groups. This is the responsible approach and your understanding and cooperation are appreciated. ****

4. Issues deemed urgent, such as a flood or fire, continue to be permitted for inside unit work. Other indoors building and unit work is now being scheduled with controls on entry and screening for individuals to disclose any recent travel, anyone experiencing symptoms or if they are isolating. Please respect the physical distance recommendation of at least 6 feet of separation.

5. Members of our SMI team are conducting site visits and you will see them wearing personal protective equipment (PPE) at all times on site. Please observe precautions and be sure to physically distance to ensure all parties' safety and allow us to effectively perform our work.

6. We continue to stay informed, do our research and address changes day by day. We will do our best to protect all of our people and properties and maintain our standards of service and management. As situations and restrictions change, we will continue to send updates and stay in communication with all of you.

As our President Casey Beacock says, "Just like you, we are all missing being able to get together in-person, shaking hands with board members and gathering in large groups. Being responsible by limiting opportunities for the virus to spread, however, remains a priority and the best way to keep our communities, our families and all of us safe and healthy."

Stay safe, and stay healthy!

SMI Team